

APPENDIX C

NAME	AMOUNT	DEPARTMENT	REASON
Mr ZESHAN AHMED	£13,180.96	NNDR	<ul style="list-style-type: none"> • Account start date was 01.09.2010 and was closed 01.08.2012. • All bills were sent according to legislation, i.e. bill, reminders, final notice, summons to court and Liability Order. • The debt was issued to enforcement agents who were unable to effect recovery. • Credit check searches have been conducted multiple times but the NNDR team was unable to locate Mr Ahmed at any address therefore the account was passed for write off.
MR KINKELA MATEZO	£11,165.93	FTA	<ul style="list-style-type: none"> • Tenancy start date 11.03.2002. • Introductory Notice of Possession was issued in October 2010 when arrears were £4775.12. • Court hearing 17th March 2011. Arrears were £6,788. Hearing was adjourned as the tenant had put in a claim for housing benefit. No benefit was awarded following the claim. • A further hearing was set for 19th July 2011. Arrears were £8,304. An Outright Order of 14 days was granted however there were typing errors made by the Court on the Order so it had to be returned for amendment. • The tenant then advised he has made a further benefit claim so proceedings were suspended. No benefit was awarded following the claim. • Both issues delayed the warrant which was submitted to court in December 2011 when an eviction date was then set for the 7th February 2012. • Tenant left with no forwarding address. • The account was re-checked several times for a forwarding address without success. • Debt was passed for write off as we were unable to trace the debtor.

MISS RACHAL LAWERENCE	£9,666.01	FTA	<ul style="list-style-type: none"> • Tenancy start date 30.07.2007 • Application to evict was made in October 2010. The court gave the tenant a chance to pay off the debt in instalments. • In March 2011 eviction was again requested but the Court refused as the tenant promised to pay in the future. Arrears were £2,115. • A further application was made in April 2011 as payments were not made. The hearing was postponed until June. • A further eviction was cancelled by the Court in August 2011 when arrears were over £4k. • The warrant was re-issued but as it was then over 1 year old it was returned by the court. Due to a backlog of work a new warrant request was not made until February 2012. • It took until October 2012 before a Secure Eviction notice was hand delivered to confirm eviction would take place 10.10.2012. Eviction finally effected 24.02.2012. During this time the tenant made no payments as was not in receipt of benefit so the debt rose to £9.6k. • A forwarding address was found on 21.02.2013 and we attempted to recover the debt as a former tenant arrears. • Debtor again moved but no new forwarding address has been found. • Debt was passed for write off as we were unable to trace the debtor.
MISS DONNA BULL	£8,722.61	FTA	<ul style="list-style-type: none"> • This was a tenancy succession which was granted from 23rd March 2009 but not opened until February 2010 so the tenancy started with £1210.56 arrears. • The tenant made an arrangement to clear the arrears and made some payments but fell further behind over time. • Introductory Notice of Possession was issued in August 2011. Arrears were £4884.86 • Papers were submitted to Ilford County Court 25th October 2011. Arrears were £5801.06. • Court Hearing 1st December 2011. Arrears were £6411.03 • LBBD gave authority for the eviction to proceed on 29.03.2012, when the arrears balance was £8040.66. • Secure Eviction Date notification letter sent to confirm Eviction

			<p>would take place 17.04.2012.</p> <ul style="list-style-type: none"> • Tenant left with no forwarding address. • The account was re-checked several times for a forwarding address without success. • Debt was passed for write off as we were unable to trace the debtor.
THE COMMUNION CHURCH	£7,532.98	NNDR	<ul style="list-style-type: none"> • Account start date was 17.08.2009 and was closed 24.10.2012. • The Communion Church was a registered Charity who applied for Discretionary Relief after they were granted the 80% mandatory relief. This was refused and shortly after the company dissolved and the account was closed. • All bills were sent according to legislation, i.e. bill, reminders, final notice, Court Summons and Liability Order. • The debt was issued to enforcement agents to collect the debt without success. • As the debt was uncollectable it was passed for write-off.
MR DEVON SPENCER	£6,629.95	FTA	<ul style="list-style-type: none"> • Tenancy start date was 20.07.2009. • Introductory Notice of Seeking Possession sent 27.06.2011. Arrears were £2493.10. • On 3.08.2011 Final warning letter sent. Arrears were £2886.10. • Eviction decision ratified 19.04.2012, arrears balance £5972.18. • On 24.04.2012 Eviction date Notification letter sent to confirm Eviction will take place 01.05.2012. • 24.07.2012, system note made stating tenant iwas n prison and release date unknown. • 06.02.2014 Experian search done, no forwarding address located. • 7.07.2014 a further Experian check was done no forwarding address found. • Debt was passed for write off as we were unable to trace the debtor.
MR SCOTT RUSSELL	£6,115.50	FTA	<ul style="list-style-type: none"> • Tenancy start date 25.05.2011. • Introductory Notice of Possession sent 14.12.2011. Arrears were £495.08. • Tenant made contact and promised to make payments and set up a

			<p>direct debit. He was given several chances to pay but failed to.</p> <ul style="list-style-type: none"> • On 18.07.2012 Final warning letter sent. Arrears were £3218.28. • A possession order was obtained at Court on 24.5.12. • Eviction decision ratified 03.10.2012, arrears balance £5972.18. • On 07.01.2013 Eviction Date Notification letter sent to confirm eviction would take place 05.02.2013. • Account re-checked several times for a forwarding address without success. • Debt was passed for write off as we were unable to trace the debtor.
MR CHRISTOPHER GROOM	£5,405.78	FTA	<ul style="list-style-type: none"> • Tenancy start date 07.03.2012. • Introductory Notice of Possession sent 15.06.2012. Arrears were £88.50. Final warning letter sent 03.08.2012. Arrears were £173.10. • This account was referred to the Court team 22.11.2012 and took over a month to process due to Court officers liaising with tenants support worker to try and work with tenant to reduce/clear arrears - to no avail. • 09.07.2013 arrears were £4814.26 Notification to confirm Eviction will take place 25.07.2013. • 13.12.2013 forwarding address found on Council Tax system. • 1st Former tenant arrears letter sent. A gentleman from the forwarding address telephoned to advise this there was no such person living at that address; Further investigations continued via Experian to find forwarding address, these were unsuccessful. • Debt was passed for write off as we were unable to trace the debtor.
MS LISA OWEN	£4,918.92	FTA	<ul style="list-style-type: none"> • Tenancy start date 05.06.2000. • Introductory Notice of Seeking Possession issued 06.11.2009. Arrears were £891.41. On 12.01.2010 a Final warning letter was sent. Arrears were £1284.26. • Eviction date Notification letter hand delivered through letter box on 7.03.2011 to confirm Eviction will take place 28.04.2011. • On 8.08.2011 Former tenant arrears were passed to Enforcement Agent. Returned back on 29.06.2012 unable to trace and recover.

			<ul style="list-style-type: none"> • Account re-checked several times, the last being on the 21.03.2014 when Experian search was carried out, results no forwarding address. • Debt was passed for write off as we were unable to trace the debtor.
MR DANIEL MANSFIELD	£4,818.85	FTA	<ul style="list-style-type: none"> • Tenancy start date 30.11.2009. • Notice of Seeking Possession issued 09.11.2010. Arrears were £758.47. • On 19.01.2011 a Final warning letter was sent. Arrears were £1145.87. • Eviction decision ratified 12.03.2012, arrears balance £4041.32. • On 28.02.2012 Eviction date Notification letter sent to confirm Eviction will take place 13.03.2012. • 21.06.2012 new searches done on Academy, Locta and Experian. No forwarding address found. • Account re-checked several times, the last being 7.07.2014. Experian search done, no forwarding address found. • Debt was passed for write off as we were unable to trace the debtor.